

Marla Trendy
138 Seymour Court
Caveville, KY 42667
123-456-7890

Goal: To be employed in an area that fulfills my experience and education.

Education: B.A., Lindsey Wilson College, Columbia, Ky. 42728
Degree: B.A. Human Services - A.A. Social Services
G.P.A. - 3.2

Related Coursework: **Interventive Methods**
Group Counseling, Social Problems, Advanced Counseling, Theories of Personality, Human Service Administration.
Continuing Education Seminars Attended: Grief Process in Recovery, Chalk Talks, Keeping Clients in Treatment, Pharmacology, Recovery Dynamics, DSM III Diagnosis.

Work History: **Folder, Inventory Control, Order Analyst, Production Schedules:**
March 3, 1996 to Present
Creative Sportswear, Inc.
Duties for folder: Receives, inspects, folds and counts printed garments
Duties for embroidery office: Entering inventory into ICP system, putting orders into production, scheduling work for each shift in embroidery
Supervisor: Bill Conley / Larry Johnson

Residential Counselor
June 1995 - December 1995
Universal Care Academy
Duties: Group Counseling, Case Management, Doctor Staffing, and Individual Counseling for sexually abused and neglected adolescent females.

Counselor (Temporary Position)
November 1994 - January 1995
Peoplecare Recovery Center
Duties: Counseling chemically dependent adults, developing and presenting various educational sessions, and maintaining documentation.
Supervisor: David Lankie M.S.W.

Peoplecare Recovery Center
1992 - 1993
Duties: Admissions, 24 hour crisis line, psychosocial interviews, educational sessions and crisis counseling to clients.
Supervisor: Marcus Benningfield M.S.W.

Work History **House Boat Rental Agent**

Summer 1990

Green River Docks

Duties: House boat rental agent

Supervisor: Geena Clives

Production Seamstress

Metcalfe Manufacturing

Duties: Production Seamstress

Supervisor: Donna Davis

Production Seamstress

Loom Weavers

Duties: Production Seamstress

Supervisor: Janie Harris

Other Employment

120 hour internship working with an elderly population at an adult day care facility.

120 hour internship with administrative office of the courts, Court

Designated Worker

Supervisor: Betty Handy C.D.W.

References Available Upon Request

Personal Information

Married

Two Children

Desiring to Relocate